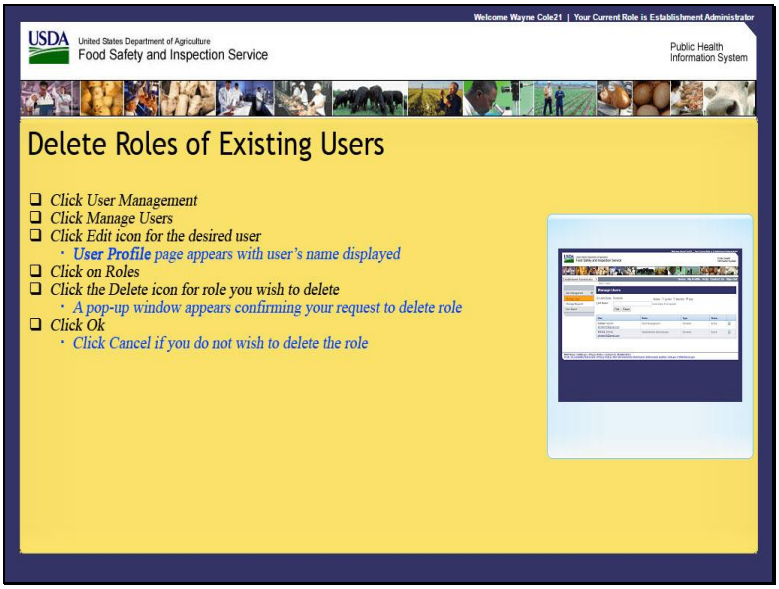
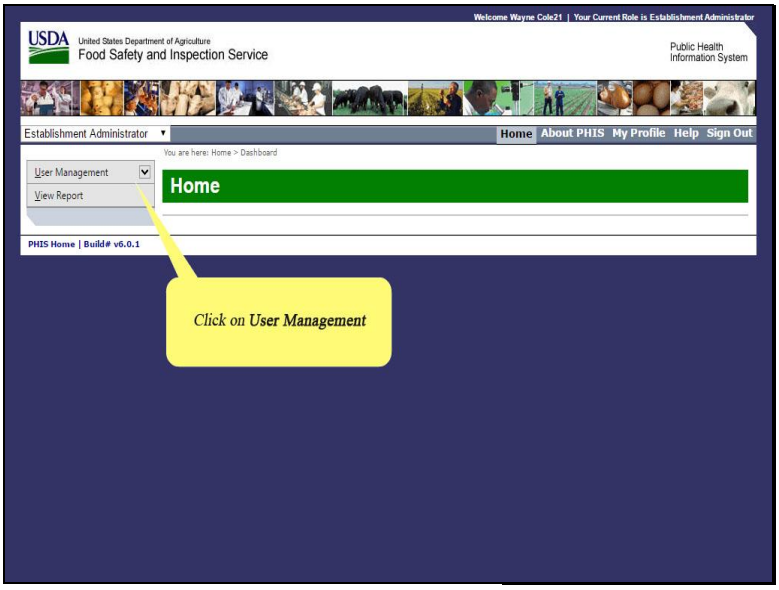
Establishment Administrator

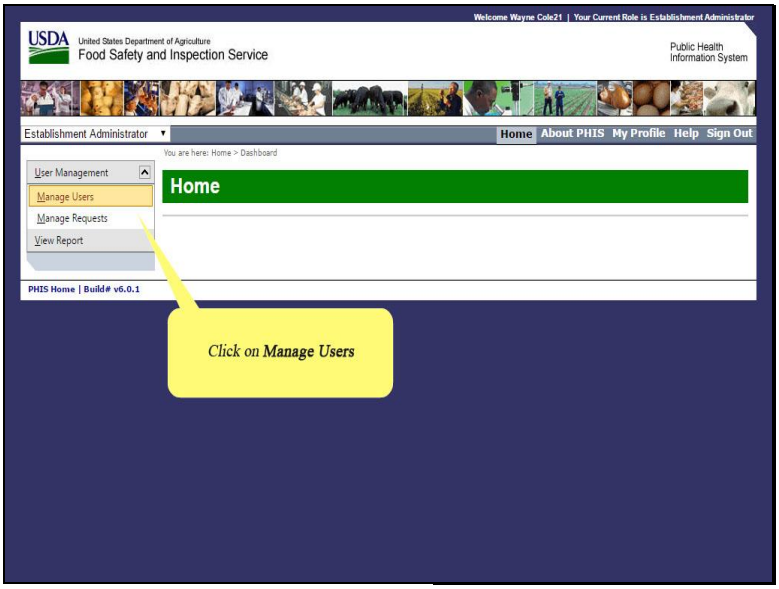
Delete Roles of Exiting Users



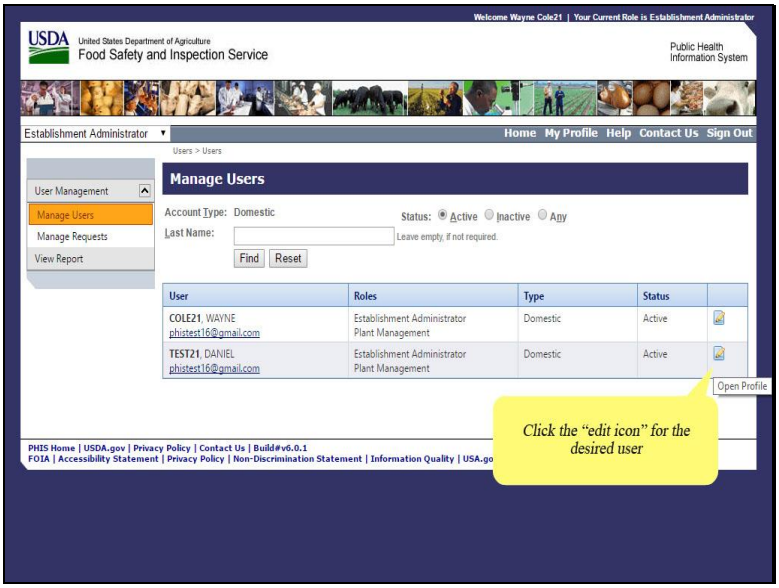
Welcome to the Public Health Information System. In this demonstration, you will learn how to delete roles of existing users in the system. I'll guide you through the steps of accomplishing this task.



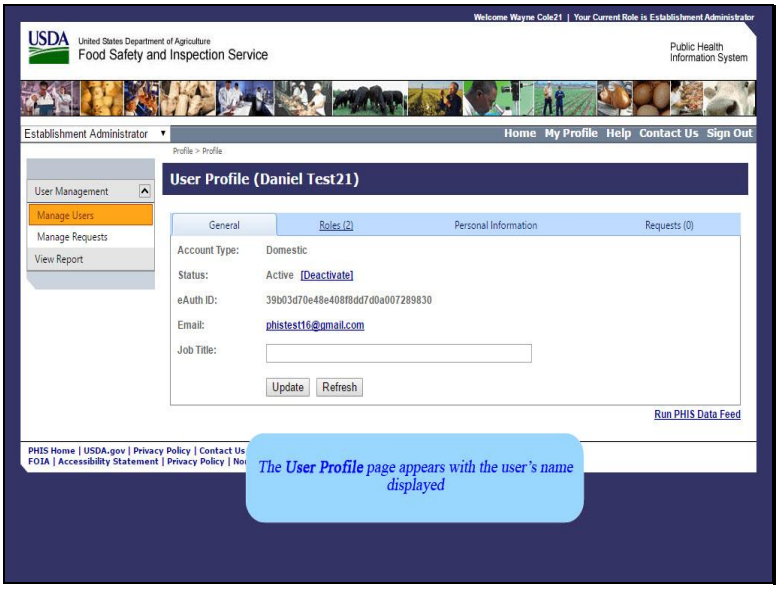
First, click User Management.



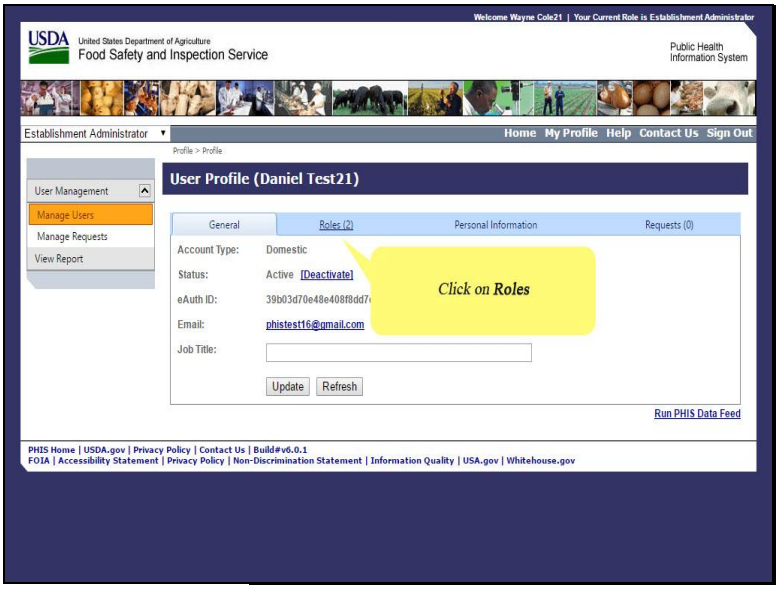
Next, click Manage Users.



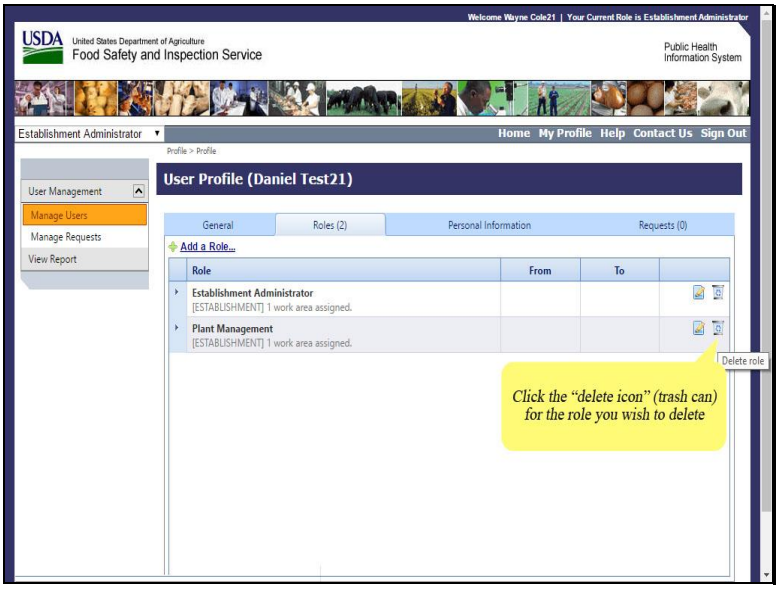
Click the edit icon for the desired user, in this case, Daniel Test 21.



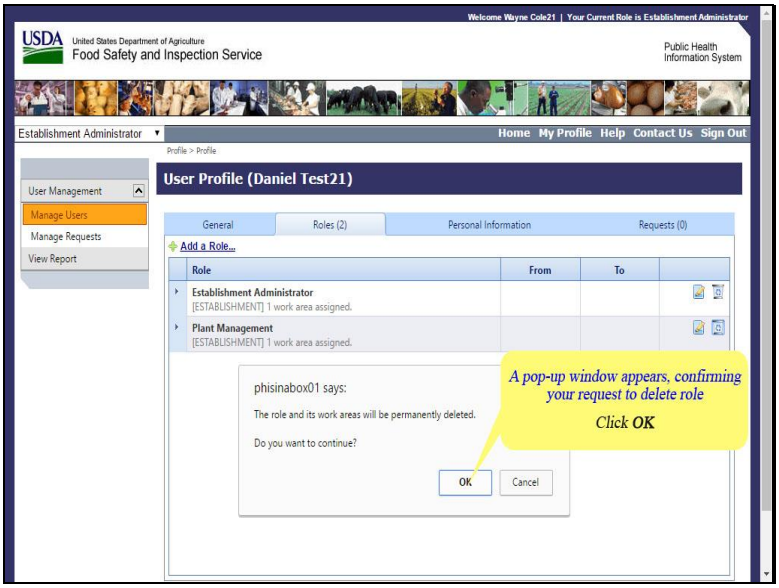
The User Profile page appears with the user's name displayed.



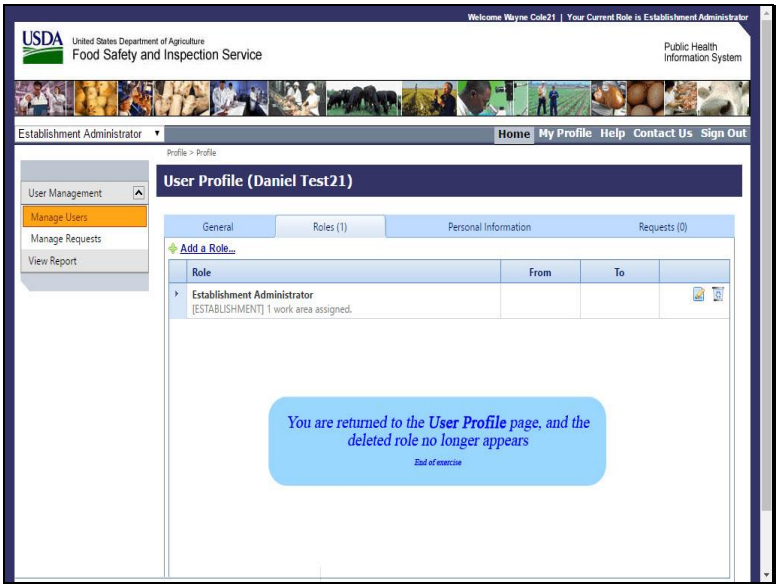
Click on Roles.



Click the delete icon, trash can, for the role you wish to delete.



A pop-up window appears, confirming your request to delete the role. Click OK.



You are returned to the User Profile page, and the deleted role no longer appears.

This is the end of this exercise. You will now be returned to the introductory screen. Thanks for your interest in the Public Health Information System.