

UNITED STATES DEPARTMENT OF AGRICULTURE
FOOD SAFETY AND INSPECTION SERVICE
WASHINGTON, DC

FSIS NOTICE

55-18

9/28/18

COMPLETION OF THE PUBLIC HEALTH INFORMATION SYSTEM PLANT PROFILE FOREIGN COUNTRY EXPORT QUESTIONNAIRE—PHASE TWO

I. PURPOSE

This notice instructs the FSIS Inspector-in-charge (IIC) at all FSIS official establishments and facilities under voluntary inspection to complete a Profile Questionnaire in the Public Health Information System (PHIS) to record whether their assigned establishment has shipped product for export to specified foreign countries within the last year. Additionally, the IIC is to indicate in the questionnaire whether FSIS inspection program personnel (IPP) have access to an FSIS working printer (either mobile or at the exporting establishment) with scanning capabilities that also prints in color.

NOTE: The questionnaire will be available on October 2, 2018 and IICs are to complete the questionnaire by October 19, 2018.

II. BACKGROUND

In preparation for the implementation of Phase 2 of the export module in PHIS, FSIS is assigning a targeted profile questionnaire task that IICs are to complete. This questionnaire is being issued to assess the number of establishments that have exported meat and poultry products to the countries listed below. Based on the results of the questionnaire, FSIS will select a smaller set of countries for Phase 2 out of the 55 listed below. The establishment and circuit levels will receive a PHIS alert when the questionnaire becomes available to the IIC. Additional alerts will be issued at the establishment, circuit, and district levels in the days leading up to the date the survey closes as a reminder to complete this required questionnaire.

III. ACCESSING THE PHIS PROFILE EXPORT QUESTIONNAIRE

A. IICs will receive a PHIS profile questionnaire on October 2, 2018, to be completed just once by October 19, 2018. This questionnaire will be located within the Establishment Profile tab in PHIS. To access the questionnaire, IICs are to:

1. From the PHIS Navigation Menu, select **Establishment Profile > Select Establishment;**
2. Search for and select the establishment;
3. On the PHIS Navigation Menu, click **Profile Questionnaire.**

B. Once accessed, a list of the following countries will appear, and the IIC will be asked to select which of the countries their assigned establishment has exported to within the last year. The IIC is to select all countries that are applicable:

DISTRIBUTION: Electronic

NOTICE EXPIRES: 10/1/19

OPI: OPPD

AFRICA

1. Angola
2. Brunei Darussalam
3. Equatorial Guinea
4. Gabon
5. Libya
6. Mauritania
7. Sierra Leone
8. Togo
9. Botswana
10. Burkina Fasso
11. Cameroon
12. Central African Republic
13. Chad
14. Democratic Republic of Congo
15. Djibouti
16. Eritrea
17. Guinea-Bissau
18. Lesotho
19. Madagascar
20. Malawi

WESTERN HEMISPHERE AND EUROPE:

1. Aruba
2. Bermuda
3. British Virgin Islands
4. Falkland Islands
5. Samoa
6. Greenland
7. Antarctica
8. Georgia
9. Bosnia & Herzegovina
10. Bouvett Island
11. Faroe Islands
12. Guernsey
13. Isle of Man
14. Jersey
15. Liechtenstein

ASIA

1. Micronesia
2. Palau
3. Tonga
4. Bangladesh
5. Bhutan
6. British Indian Ocean Territory
7. Christmas Island
8. Comoros
9. Cocos (Keeling) Islands
10. French Southern & Antarctic Lands

11. Heard Island and McDonald Islands
12. Laos
13. Seychelles
14. Maldives
15. Macao
16. Cambodia
17. Malaysia
18. Philippines
19. Thailand
20. Vietnam

C. If the establishment has not exported to any of the listed foreign countries within the last year, the IIC is to select: “plant has not exported to any of the countries listed above”.

D. Additionally, three questions will appear regarding IPP access to a government issued printer at the establishment. The IIC will be asked to select “Y/YES” or “N/NO” to the following questions: 1. Do you have an FSIS working printer at the exporting establishment (either desktop or mobile)?; 2. Does the printer have scanning capabilities?; 3. Does the printer print in color?

IV. QUESTIONS

Refer questions regarding this notice through [askFSIS](#). When submitting a question via askFSIS, use the Submit a Question tab and enter the following information in the fields provided:

- Subject Field: Enter **Notice 55-18**
Question Field: Enter question with as much detail as possible.
Product Field: Select **Export** from the drop-down menu.
Category Field: Select **Public Health Information System (PHIS)** from the drop-down menu.
Policy Arena: Select **International Import/Export** from the drop-down menu.

When all fields are complete, press **Continue** and at the next screen press **Finish Submitting Question**.

NOTE: Refer to [FSIS Directive 5620.1](#), *Using askFSIS*, for additional information on submitting questions.



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