

**UNITED STATES DEPARTMENT OF AGRICULTURE
FOOD SAFETY AND INSPECTION SERVICE
WASHINGTON, DC**

<h1 style="margin:0;">FSIS DIRECTIVE</h1>	3200.1 REVISION 1	7/26/89
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ADMINISTRATIVE CONTROL SYSTEM FOR APPROPRIATIONS AND FUNDS

I. PURPOSE

This directive establishes and describes the Agency's Administrative Control System for appropriations and funds.

II. CANCELLATION

Cancel FSQS Directive 3200.1, dated 9/30/80.

III. REASON FOR REISSUANCE

To incorporate Departmental Regulation 2000-1, Chapter 4, Budget Execution, of the USDA Budget Manual, as an integral part of the FSIS administrative fund control system. All Agency directives concerning fund control will be issued as supplements to Chapter 4, Budget Execution, and will attempt to avoid duplication of any material contained therein.

IV. REFERENCES

FSIS Directive 3200.2, Responsibilities for Operation under the Administrative Fund Control System

FSIS Directive 3230.1, Availability and Control of Appropriations and Funds

OMB Circular No. A-34, Instructions on Budget Execution

V. FORMS AND ABBREVIATIONS

The following will be referred to in their shortened form in this directive:

DR	Departmental Regulations
OMB	Office of Management and Budget

VI. POLICY

FSIS policy is to operate its system of administrative fund control pursuant to the provisions of the Departmental Budget Manual, Chapter 4, Budget Execution, and all Agency directives issued thereunder detailing procedures and responsibilities that are tailored to the specific requirements of the Agency.

DISTRIBUTION:
All Washington Offices

OPI:
BFD – Accounting Operations
and Systems Branch

VII. **DEFINITIONS**

For the purpose of this directive, definitions are set forth in OMB Circular No. A-34.

VIII. **AUTHORITY FOR ADMINISTRATIVE CONTROL SYSTEM**

A. **Requirement.** The creation of an Administrative Control System is required by DR 2000-1, issued pursuant to the requirements of the Antideficiency Act. (See also OMB Circular No. A-34.)

B. **Purpose.** The Administrative Control System is designed to:

1. Ensure that obligations do not exceed resources available for FSIS appropriations and funds.
2. Fix responsibility for the creation of any obligation.
3. Delegate responsibilities related to control of funds.

IX. **DELEGATIONS OF AUTHORITY**

A. Authority to implement, operate, and maintain the FSIS system of administrative control over appropriations and funds is delegated to the Deputy Administrator, Administrative Management, and is redelegated to the Director, Budget and Finance Division, who also serves as the Agency's Budget Officer.

B. Authority to approve FSIS directives and notices supplementing the Department-wide system is delegated to the Deputy Administrator, Administrative Management.

C. Pursuant to subparagraphs A. and B., FSIS Directives 3200.2 and 3230.1 describe the duties and responsibilities and provide the instructions and procedures for implementing, operating, and maintaining the Agency's administrative fund control system.

Administrator