

UNITED STATES DEPARTMENT OF AGRICULTURE  
FOOD SAFETY AND INSPECTION SERVICE  
WASHINGTON, DC

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<b>FSIS NOTICE</b>	23-20	5/5/20
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**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY AND  
CIVIL RIGHTS TRAINING FOR ALL FSIS SUPERVISORS**

**I. PURPOSE**

This notice announces the mandatory Equal Employment Opportunity (EEO) and Civil Rights (CR) training that is to be completed by all supervisors by September 30, 2020. This year's training defines reprisal and discusses what constitutes reprisal in the workplace. It also discusses best practices for preventing reprisal complaints.

**II. TRAINING AVAILABILITY AND REQUIREMENTS**

A. The FSIS Anti-Reprisal for FY20 training has been added to each supervisor's learning plan and is available in the "My Mandatory Training" section in AgLearn. Supervisors can use the link below for direct access to the training.

[FSIS-Anti-Reprisal for FY20](#)

B. Supervisors will need to self-enroll. To self-enroll, click on the "Enroll Me" button at the bottom of the training. When prompted, complete the training.

C. Once the training has been completed, AgLearn will automatically credit the supervisor. Certificates of completion can be saved and printed.

**V. QUESTIONS**

Questions regarding accessing the training in AgLearn should be directed to the AgLearn Administrator at [FSISAgLearn@usda.gov](mailto:FSISAgLearn@usda.gov). For additional questions, contact the Civil Rights Staff at [AskCRD@usda.gov](mailto:AskCRD@usda.gov) or call 301-504-7755.



Acting Assistant Administrator  
Office of Policy and Program Development

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**DISTRIBUTION:** Electronic; All  
Field Employees

**NOTICE EXPIRES:** 5/1/21

**OPI:** OPPD